



DIRECTOR OF MISSION AND VISION, WISDOM WAYS CENTER FOR SPIRITUALITY

I. Role Description: Responsibility for overall Wisdom Ways direction, vision and programs and their integration with CSJ mission; for planning, implementing, marketing, and evaluating all Wisdom Ways programs and services to widening circles of spiritual seekers. Highly skilled in theology, spirituality, and current practice and trends in these fields. Collaborates with Director of Online Learning and Operations in the design, development, implementation and coordination of Wisdom Ways programs and operations.

II Accountability: Province Leadership Team

III. Qualifications:

- A. Required minimum M.Div. or M.A in theology, spirituality, religious studies, or related field with capacity to make spirituality presentations in a signature area.
- B. Proven record in creating and sustaining vision and mission for overall success of an organization.
- C. Demonstrated broad and in-depth understanding of Christian spiritualities and theologies in their current, progressive inflections, especially liberation theologies ecofeminist/womanist/mujerista/Asian approaches; evolution-based and process approaches with commitment to ecumenical and interfaith collaboration.
- D. Demonstrated an in-depth understanding of how current needs in the world intersect with spirituality, theology, justice, advocacy, and the arts.
- E. Demonstrated administrative competence and commitment to inclusive practice, racial, gender, and environmental justice.
- F. Demonstrated ability to create and plan rituals, worship services, and manage a multiplicity of projects at one time creatively and effectively.
- G. Highly skilled in public speaking and written communication.
- H. Demonstrated ability to work collaboratively in a team setting.
- I. Familiar with and supportive of the mission of the Sisters of St. Joseph of Carondelet.

IV. Duties and Responsibilities:

- A. Oversee and collaborate in the creation, coordination and implementation of in-person and online programs, workshops, conferences, lecture series, retreats, community outreach and consultations – on site and in the broader community.

- B. Foster a network of relationships and resources, rooted in the CSJ mission and charism, that enriches theological continuing education and spiritual opportunity for the broader community as well as for the CSJ community.
- C. Develop collaborations with organizations locally, regionally and nationally and participate actively and creatively in the broader spirituality community of the Twin Cities.
- D. Network with CSJ ministries, e.g., Justice, Membership and Association, Ritual and Liturgy Services, Good Ground Press.
- E. Develop and consult with Advisory Circle as needed to fulfill the mission of Wisdom Ways, assuring diverse voices and perspectives.
- F. Envision and develop themes for Wisdom Ways annual seasons which guide program development, content and presenters.
- G. Coordinate the design, creation, content, and marketing of the Wisdom Ways biannual catalog, including collaboration with contracted designer and editor as well as Wisdom Ways presenters and staff.
- H. Envision and develop art exhibits for exhibition at Carondelet Center ground floor Wisdom Ways gallery.
- I. Oversee planning, development and management of Wisdom Ways budget that supports administration, operations, staffing and programming.
- J. Coordinate with all staff to develop effective programming and
learning modes to meet the market trends and spiritual seekers with varied
backgrounds in spiritual traditions and practices.
- K. Cultivate relationships with individual donors and funding organizations.
- L. Hire, evaluate and provide overall direction for full time, part time, or on-call staff positions including resource specialists and contractors.
- M. Supervise and mentor Saint Catherine University students and interns from seminaries and other institutions of higher learning.
- N. Supervise directly the Director of Online Learning and Operations and indirectly with all Wisdom Ways staff, contractors, and volunteers.
- O. Function within the policies and procedures of the Sisters of St. Joseph of Carondelet.

Please send a cover letter and resume to apply@csjstpaul.org

Please visit our websites at:

<https://wisdomwayscenter.org/>

<https://www.csjstpaul.org/>

Applications accepted through March 5, 2021